

Minutes of Board Meeting held on Monday 20th April 2026 at 7.30pm in the Fletcher Hall

Apologies:

Item	Description	Action
1.	<u>Apologies & New member</u> Apologies: Jill Jeans (JJ) David Stevenson (DS) New Member: The committee welcomed Pat McBay onto the committee. Pat and her husband have recently moved to the village	
2.	<u>Approval of Minutes from previous meeting</u> Final minutes 19 January 2026 approved and to be added to the website Action: Save minutes in relevant folder and website	DS
3.	<u>Matters/Actions Arising</u> <u>Financial update</u> Year to date for 2026 is loss of roughly £3,700 which is about equivalent of school income that was received prior to the mothballing of East Lothian primary. <u>Queen Margaret University</u> Scope given to students was to develop a strategy to promote the hall to generate revenue. 8 presentations have been received which will be distributed for consideration and constructive feedback. Action: Distribute QMU student presentations <u>Saltoun Seniors & Friends update</u> A successful Bingo session was held with 10-12 participants. Thanks to the Saltoun Village Store for supporting with catering and also with the event on the day. Discussions about the possibility of increasing the frequency of Saltoun Seniors and having an activity for the session as well as catering. Advertising the events could be extended through the church newsletter and expanded social posts. <u>Easter egg hunt event</u> Even with the poor weather it was a happy event with over 30 children taking part. All bunnies have now been distributed. <u>Musical Organ Donation</u> The SCA has been approached by a member of the community who has an electric organ that he is willing to house at the hall. Discussions identified opportunities to use it for events and potential locations to put it in the hall or anteroom. Possible issues are insurance, liability and possible damage while at the hall. Agreed to seek further information before decision is made. Action: Follow up with musical organ owner to establish further detail and feedback to the committee.	MJ MJ

	<u>Newsletter</u> This is to be drafted and sent for comment. Including an interview for each one is time consuming and will not be in this issue. Newsletter is to include events that will be running in April, May and June. Action: Circulate draft newsletter for comment <u>Fundraising</u> - o Just Giving page is in the final stages. Outstanding is a clear copy of CG drivers licence or passport. - o East Lothian Lottery has been launched for Saltoun Community Association. - o Easy Fundraising is being looked into - o SCA is registered for Gift Aid. Action: CG to send EB a clear copy of ID <u>Grants</u> National Lottery Application has been submitted in support of funds for Audiovisual equipment. MJ had a positive phone call with the funding officer Business Energy Scotland has been contacted regarding energy efficiency options. Initial discussions with an allocated support officer. They have gathered initial information; next stage is site visit and then a report on options. Support officer can assist with identifying funding options for recommended options. Prison Community Service Support may provide an opportunity for community service repainting of the hall exterior. Concerns were raised about community safety; who the offenders were and levels of supervision while they are in East Saltoun. Action: MJ to obtain further details on nature of community service participants, supervision and risk	CG CG MJ
4.	<u>AOB</u> Action tracker updated. Note:- agreed dates for minuted meetings are Monday 22 June, Monday 21 September and Monday 23 November. Events – Summer Fair - Agreed date of 07 June for summer fair. EB to coordinate with input from the rest of the committee. The Village Store to provide a bar with SCA SCIO licence Action: Apply for Occasional Alcohol Licence Farmers market – postponed Friday night pub night (24 April) – cancelled Hall Access – Agreed a second key box to provide key access to occasional hirers to make logistics easier Action: Purchase and fit a new key lock box There had been a leak in the roof caused by a missing tile. BB contacted the council to repair and it appears that this has been completed.	MJ MJ/BB
	<u>Next Meeting</u> 27 May 2026 7.30 for a GoogleWorkspace workshop. Venue needs WiFi - tbc	