

SALTOUN COMMUNITY ASSOCIATION (SCIO)

Minutes of Committee/ Board Meeting held on Monday 18th November 2024 at 7.30pm in Fletcher Hall

Attendees: Alastair Wyllie (AW), Brian Beattie (BB), Rhona Wilson (RW), Holly Hardy (HH)
Elaine Barratt (EB), Kerry McIntosh (KMc), Candy Hatherly (CH)

Item	Description	Action
1.	<u>Apologies</u> Jill Jeans (JJ), Clare Galloway (CG)	
2.	<u>Approval of Minutes from previous meeting</u> Final Minutes from Committee/Board Meeting 9 September 2024 approved and will be posted on the noticeboard and online.	RW/AW
3.	<u>Matters Arising and Action Points</u> <u>3.1 Events</u> – The Ceilidh was well-received. Although attendance was slightly down (school mid-term break). Increased band and food costs reduced the donation to hall funds to £150. The organisers will review the timing, ticket pricing and concessions before holding a similar event next year. The remaining stock of drinks to be checked. – The Family Hallowe'en Party was well-supported, including families from outwith the villages. – Family Winter Event: instead of a social event at the Hall (with the kitchen still out of use), the Events team plan to mark the official switch-on of lights for the Christmas tree with festive singing, hot drinks and mince pies at 4.30pm on Sunday 1 December at the church gateway. Thanks to those who have achieved this landmark for the village. The question of floodlighting the church was raised and will be checked out. A social event to be arranged in the early part of 2025. <u>3.2 Maintenance</u> Shed repairs completed and all school equipment removed from Hall. Roof repairs not yet started – AW liaising with Council Asbestos Manager; also plans to meet the Provost and a senior official to confirm ELC's commitment to longer-term maintenance, inspections, monitoring and grass cutting, etc. After completion of kitchen ceiling reinstatement, thorough clean of kitchen and boxing of retained crockery to follow. Also, Justin to repaint hall cupboards and stage front when convenient; then Committee to resume consideration of lighting and window blind options. <u>3.3 Governance</u> Membership Register: a few names have been removed following moves away from the area. Five new applications have been received, mainly from new residents. and these were approved. HH had intimated her wish to stand down as a Trustee after the event on 1 December. Her responsibilities, including Minutes Secretary, Committee group email management, and lead of Fundraising work stream, will need to be reallocated to others. <u>Volunteers required: as some Trustees were not present, it was agreed that no decision be taken tonight, but all Trustees to consider, so that early decisions can be reached.</u>	AW Events Group AW AW ALL AW ALL

	<p><u>3.4 Financial Matters</u> BB reported that the insurance policy is due for renewal; annual premium shows a small increase. The reallocation of some SCA funds to a higher interest bank account has earned £725 interest in the past year, and we have received a refund of £318 from our former energy supplier, following a switch to the current supplier. It was agreed that ELC should be sent a final invoice for the two months prior to the closure of Saltoun Primary School in October. It was also agreed to fit a mailbox outside the Hall as this would generate a postcode for the Hall address.</p> <p><u>3.5 Fundraising and Hall Redevelopment</u> It was reported that our application to Benefact Group for funding to assist hall redevelopment planning had been unsuccessful.</p> <p><u>3.6 Defibrillator</u> Regular monitoring carried out and set of adult pads replaced.</p> <p><u>3.7 Liaison on "Saltoun's Future" (Local Place Plan)</u> AW and KMc participated in the drafting of the LPP survey questionnaires being issued weekly throughout November. More than 100 residents have registered to take part.</p>	BB
4.	<p><u>Next Meeting</u> Monday 27 January_2025 at 7.30pm</p>	