

## SALTOUN COMMUNITY ASSOCIATON (SCIO)

**Minutes of Committee/ Board Meeting held on Monday 29<sup>th</sup> January 2024 at 7.30pm in the Fletcher Hall**

**Attendees:** Alastair Wyllie (AW), Clare Galloway (CG), Brian Beattie (BB), Candy Hatherly (CH), Rhona Wilson (RW), Holly Hardy (HH)

[illegible]

	<p><b><u>Finance</u></b></p> <p>BB provided a brief walkthrough of the finances for 2023. Paper copies of the accounts for this period were shared at the time, along with a summary. None of the committee present had any objections. The annual report and accounts are to be prepared before the next meeting.</p> <p>AW then detailed the requirement for independent examination of the accounts prior to submission to OSCR. AW had checked the requirements and explained that the examiner cannot be a board member, connected to any of the board of trustees, or an employee of the SCA, but can be a member. AW will put a request for a willing volunteer into the next Members' update email. If we do not gain any interest it is likely we may need to engage a paid service.</p> <p>BB will check in with Bookings Secretary regarding process confirming bookings so as to match with incoming payments to the bank account.</p>	<p><b>BB/AW</b></p> <p><b>AW</b></p> <p><b>BB</b></p>
4.	<p><b><u>AOB</u></b></p> <p>CG asked what the rest of the committee thought about an upgrade to the lighting in the main hall that would be adaptable to different events. Most of the committee agreed that it would make the hall more attractive and set the ambiance for different events. HH wondered whether the existing lighting could be altered to be dimmable and BB talked about colour changeable solutions. After further discussion the committee felt this was worth investigating and likely warranted engagement with an event venue lighting specialist.</p>	
5..	<p><b><u>Next Meeting</u></b></p> <p>It was provisionally agreed to meet on 18<sup>th</sup> March 2024, 7.30 at Fletcher Hall, this will be confirmed by email at a later date.</p>	<p><b>AW</b></p>